

LUTHERAN RETREATS, CAMPS and CONFERENCES (L.R.C.C.)
APPLICATION for OUTDOOR SCHOOL STAFF
(please print legibly in pen)

TODAY'S DATE: _____

NAME: _____
(first) (middle) (last)

CURRENT ADDRESS: _____
City: _____ State: _____ Zip: _____ Phone: (____)_____

PERMANENT ADDRESS: _____
City: _____ State: _____ Zip: _____ Phone: (____)_____

E-MAIL ADDRESS: _____

Will you be 21 years of age or older by September 17, 2009? Yes No

Have you applied for a position or been employed by LRCC before: Yes No

If employed, most recent ending date: _____ If past applicant, date of most recent application: _____

I have attended or visited the following sites: El Camino Pines Yolijwa Neither

If so, please explain your history:

EDUCATION: I am currently in, or have most recently completed (circle):

High School:	Sophomore	Junior	Senior	Grad Year: 20____	
College:	Freshman	Sophomore	Junior	Senior	Grad Year: 20____
Graduate Program:	1st Year	2nd Year	3rd Year	4th Year	

Name of High School: _____

Name of College/University: _____

College/Graduate Major(s) or Degree(s) Received: _____

Intended or Current Vocation: _____

CHURCH RELATIONSHIP: LRCC is associated with the Evangelical Lutheran Church in America. Our programs serve adults and youth from many denominations. It is not necessary for our staff to be Lutheran, however, all must be Christian and should be comfortable in a Christian camping environment. Regardless of denomination, we expect our staff to affirm the Lutheran tradition.

Home Congregation: _____ City: _____ State: _____

Synod or Denomination: _____ Pastor(s): _____

CERTIFICATIONS: Please list expiration dates next to the certification(s) that you currently hold.

CPR: _____ Standard First Aid: _____ Advanced First Aid: _____ Wilderness First Aid: _____

EMT: _____ First Responder: _____ CNA: _____ RN: _____ LPN: _____

Lifeguard: _____ Water Safety Instructor: _____ Commercial Drivers License: _____

Other Certifications: _____

EMPLOYMENT HISTORY: Please list past positions, both paid and/or volunteer.

Name of Employer / Phone Number	Name of Position or Title	Dates of Employment

OTHER RELATED EXPERIENCE: Please comment briefly on any other experience that you consider relevant to the position for which you are applying.

REFERENCES: LRCC requires **three references** with this application. Have your references return the forms directly to our site. We prefer that at least one reference speaks to your faith background and one to work or school experience. Please do not list peers or relatives.

Name / Position	Address	Phone Number
Employer		
Pastor or Youth Director (if available)		
Other (explain relationship)		

SKILLS & INTERESTS: Rate your skill/interest as follows (1 = Strong interest, experience, leadership skills; 2 = Interest, some experience, could provide assistance in leadership; 3 = Minimal experience, interested in learning; 4 = Not comfortable with this activity, no interest or experience)

Environmental Education

- Basic Ecology
- Forest Ecology
- Wildlife Ecology
- Water Ecology
- Pollution Studies
- Energy Conservation/Use
- Earthquake/Geology
- Weather
- Astronomy
- Native Indian Studies
- Other: _____

Music/Arts

- Guitar
- Piano
- Singing
- Storytelling
- Skits/Drama
- Crafts
- Other: _____

Community Building

- Group Games
- Initiatives/Trust Building
- Low Ropes Course
- Discussion Leading
- Conflict Resolution
- Relating to Individuals
- Small Group Leadership
- Large Group Leadership
- Other: _____

Kitchen Service

- Cleaning
- Dishwashing
- Food Prep/Cooking
- Serving Food
- Other: _____

Recreation

- Small Group Games
- Large Group Games
- Overnight Camping
- Outdoor Cooking
- Hiking
- Survival Skills
- Rock Climbing
- Map/Compass Reading
- Lacrosse
- Other: _____

Maintenance Service

- Custodial Work
- Groundskeeping
- Basic Repairs
- Painting
- Other: _____

PREFERENCES: Please rate each of the following, with 1 being most enjoyable and 5 being least enjoyable.

I enjoy working with ...

___ Lower Elementary Students

___ Upper Elementary Students

___ Middle School Students

___ High School Students

___ Families

QUESTIONS: Take time to faithfully consider your response to each of the following questions. If necessary, attach an extra sheet of paper to your application.

1) What is it about Outdoor Ministry that interests you?

2) What do you believe the purpose of environmental education should be?

3) Describe your past and/or current experiences of working with children or youth.

4) Share something about your faith journey and what it means to be a Christian.

5) What do you feel would be important to remember if living and working in a small community?

WORKING WITH LRCC: All outdoor school staff are expected to participate in a paid staff training session. Staff training will begin on September 21, 2009. Outdoor school programming begins on October 5, 2009 and concludes on June 5, 2010. Some positions may begin earlier or end earlier, depending on availability, which will be clarified in individual employment agreements. Time off requests are not guaranteed and must be approved by the Director.

**All staff members who are hired must attend the staff training session.
All staff members will be required to work weekends when needed, with time off during the week.**

Our salary compares favorably with other camping programs. We expect loyal service and have set high standards for employees. We will provide a positive and safe environment for all camp participants. We expect our outdoor school staff to help make our camps drug and alcohol free. We also expect outdoor school staff to display high standards of conduct in local communities and churches during employment. Your signature on this application indicates that you are willing to work according to these policies. If you wish to view a copy of LRCC's Community Life and Personnel Policies before applying, please contact the LRCC administrative office.

Your signature indicates that you have read this statement and that your application reflects your background and ability fairly. You are also agreeing that LRCC has permission to contact your previous employers for verification of employment and your references as needed.

All staff are required to have their names and fingerprints screened through the California Department of Justice and the Federal Bureau of Investigation. By virtue of signing this application, LRCC has permission to obtain a copy of your criminal record.

I release from any and all liability all representatives of Lutheran Retreats, Camps and Conferences for their acts performed in good faith and without malice in connection with evaluating my applications, credentials and qualifications. I understand that any false statements on this application shall be sufficient cause for denial of employment or summary dismissal. I understand that my employment in any of LRCC's programs is contingent upon the satisfactory investigation of my work record and references. I understand that if I am employed by LRCC my employment can be terminated by either the camping organization or me at will, with or without cause, and with or without notice, at any time.

The information provided on this application is complete and entirely true to the best of my knowledge.

Signed: _____ Date: _____

RETURN THIS APPLICATION TO:

El Camino Pines
Lauri Egertson
11900 Frontier Rd.
Frazier Park, CA 93225
Office Phone: (661) 245-3519
FAX Number: (661) 245-2047
E-mail: Lauri@lrcchome.com

**LUTHERAN RETREATS, CAMPS and CONFERENCES
IS AN EQUAL OPPORTUNITY EMPLOYER**